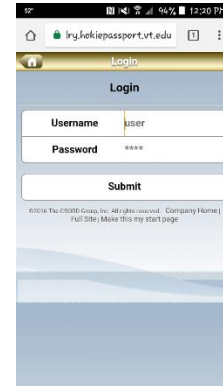




1. Login to <https://laundry.hokiepassport.vt.edu/> with your PID and password (**PID password, not your Hokies password**). Complete Duo authentication.

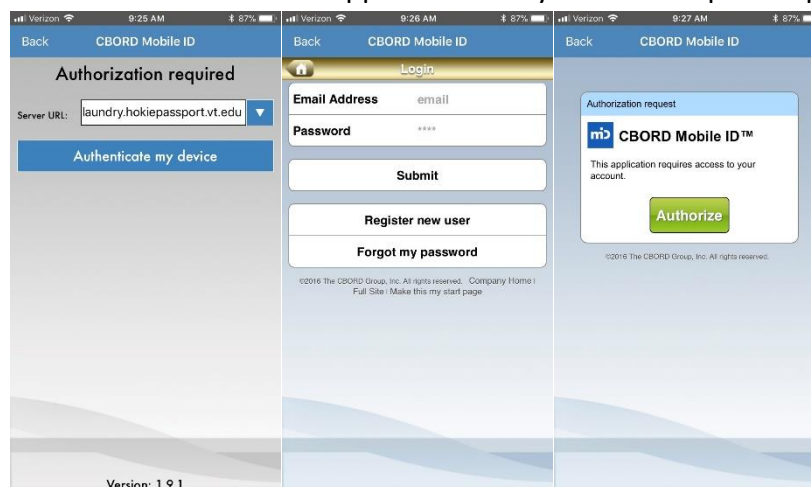


Login screen, PC



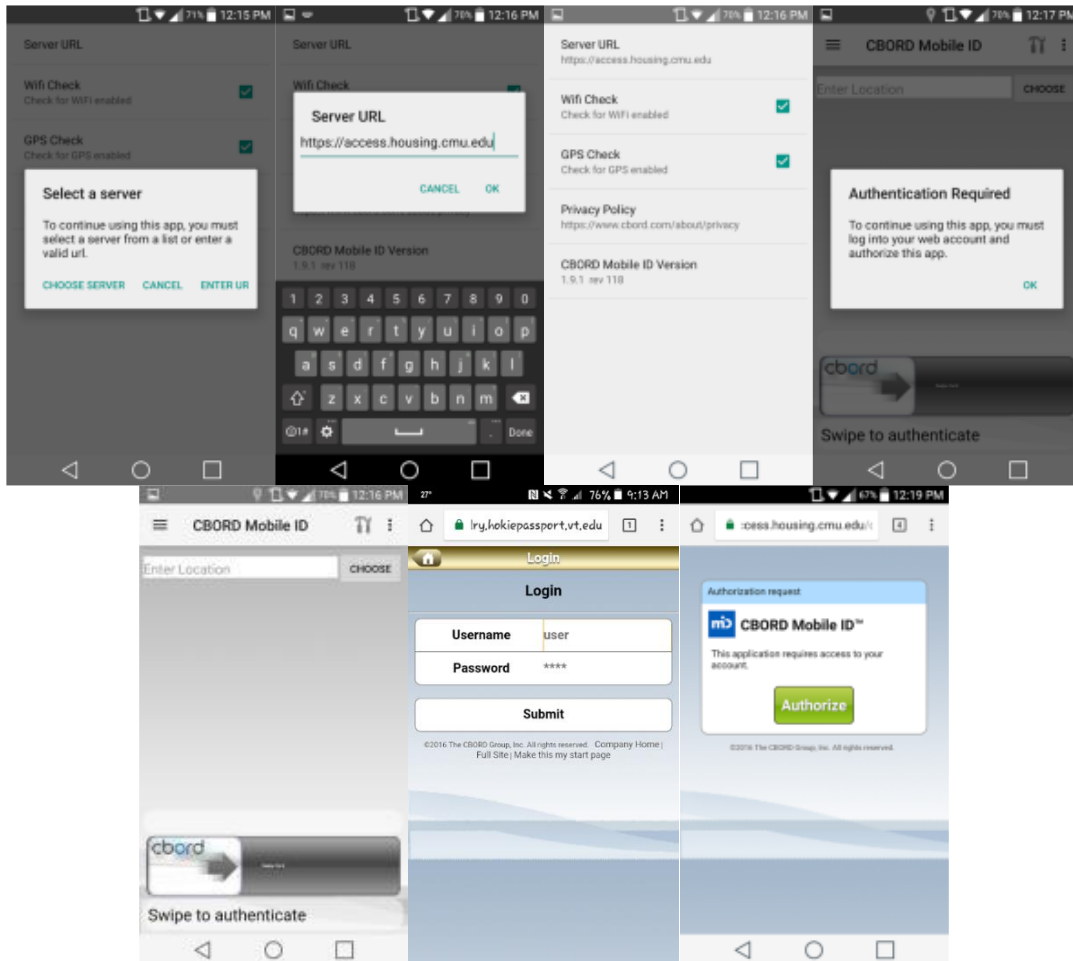
Login screen, mobile

2. If not already registered, click on 'Change Password' in the Menu, click the link to register.
3. Once registered, click 'Set PIN' in the Menu, and set a new PIN.  
*NOTE: This PIN is the same PIN that will open your room door. If you have one set already, you should use that PIN. If you reset it here, what you set it to will become the new PIN to your room door.*
4. Download the CBORD Mobile ID App from either the AppStore or iTunes; this app is available for both iPhone® and Android®.
5. **You MUST be logged into the VT Eduroam Wi-Fi on your device to utilize this app.**
6. Open the app and enter the following server URL: <https://laundry.hokiepassport.vt.edu/>
7. Register as a new user in the app using your PID and password, then set a PIN (does not have to be the same as PIN set in step 3; this is the PIN you will use to login to the app). You may receive a confirmation e-mail that you must respond to in order to continue.
8. **For iPhone:**
  - a. After entering the server URL, press Authenticate my device. The Login screen will appear.
  - b. Use your PID and credentials to login. Complete Duo authentication.
  - c. Press the Authorize button. The app is now ready for use. Skip to step #10.



9. **For Android:**

- a. After entering the URL, ***https://laundry.hokiepassport.vt.edu/***, press OK.
- b. You will be returned to the settings screen; press the Back function on your phone.
- c. On the Authentication Required screen, press OK
- d. From the main screen, swipe the CBORD Button with arrow to the right to authenticate your device.
- e. Enter your PID and password to login. Complete Duo authentication.
- f. Press the Authorize button. The app is now ready for use.



10. From the main screen, select the “Choose” button.
11. Select your location from the list, then select GO.
12. The app will show you a message of “Approved”, and the door will unlock (may take up to 10 seconds, depending on the type of lock).